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16 September 1983

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[Redacted]

2. Agency Civilian Reserve Program

[Redacted] advised that initial steps are being taken toward the development of an Agency civilian reserve program. The program will be limited to Agency annuitants, professionals and technicals, and will be designed to meet "surge requirements" as they occur. Participation in the program will be based on interest expressed by individuals to the concerned career service during their retirement processing. [Redacted]

3. Alcohol Awareness Briefing

The Office of Medical Services is scheduled to provide an Alcohol Awareness Briefing to designated Office managers and supervisors in GA-13 on 3 October at 0900 hours.

[Redacted] advised that the briefing has received good marks from other Agency components and he expects that it will provide office managers and supervisors valuable insight. [Redacted]

4. Security Education

The Security Education Group has announced the presentation of a video series titled "The Computer Programme." The series, directed at the layman, will afford general familiarization with several aspects of the computer ranging from its creation to its many future applications. The first

[Redacted]

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of 10 parts in the series will begin on 27 September at 1100 hours in 4E-64 Headquarters. [redacted] commented on the benefits of the video series and encouraged office personnel to attend. [redacted]

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